

Appendix 1:

Consent to use of images (St. Barnabas Alwoodley)

We occasionally take photos and video during Church run activities to illustrate life at St Barnabas Church. These may be used in Church (for example on the screen or notice board), printed materials (promotional posters, leaflets, letters etc), on our website and the St.Barnabas Church Facebook page.

To comply with the Data Protection Act 1998, we need your permission before we use images of you and/or your children in this way so we would ask you to sign and date the form below. We will not use the images for any other purpose.

Please return the completed form to the Church Office. A copy of our Photo and Video Policy can be obtained through the Church Office or may be viewed on our website.

Adult Consent: [18 or over]

I/We hereby give consent to allowing my/our images to be used as described above.

Signed: Signed:

Date: Date:

Print Name: Print Name:

If you have parental responsibility for a child or children please complete the following:

I hereby give consent to allowing images of my child/children (named below) to be used as described above:

Signature of adult with parental responsibility:

Date:

Print name:

Conditions of use

1. This form is valid indefinitely from the date of signing but photos and video footage will be deleted when they are no longer required for the purposes above.
2. If you ever wish to withdraw your permission please contact the Church Office or speak to one of the Clergy and the image(s) will either be deleted, destroyed or returned to you (according to your preference)
3. When using photos and video we will not include details or names of any person without good reason and only with your express consent.
4. We will not include personal email, postal addresses, and telephone or fax numbers.
5. We may use group images with very general labels e.g. 'making Christmas decorations'.
6. We will only use images of people who are suitably dressed to reduce the risk of such images being used inappropriately. e.g. we will not publish material from the youth group's swimming activity.